

# COUNTY OF SUFFOLK



OFFICE OF THE COUNTY EXECUTIVE  
Steven Bellone  
SUFFOLK COUNTY EXECUTIVE

Natalie Wright  
Commissioner

Department of  
Economic Development and Planning

February 5, 2021

Re: **Emergency Rental Assistance Application Letter**

Dear Applicant:

**Congratulations! We are pleased to inform you that you have been selected in the lottery for the Emergency Rental Assistance Program for COVID-19 Relief, based upon the information you provided in your Pre-Application.** Enclosed is the Guidelines and Application Packet for the program. Please review the entire document, fill out the Application portion completely, and return it and all required documentation to our office at the address below. Please refer to the document checklist on Page 13 before making your submission. **Incomplete applications will NOT be reviewed.**

Also enclosed is an Initial Landlord Statement, to be sent to the Owner or Property Manager of your rental unit. It must be completed by your Landlord and submitted to our office as part of your eligibility review. Please note that rent payments will be made directly to your Landlord, so Landlord participation in the program is required.

**Selection in the lottery is not a guarantee of funding. The Suffolk County Community Development Office reserves the right to nullify or void any approval of Application issued based on the availability of Federal Funds.**

Should you have any questions regarding this letter, please feel free to contact us at [Community.Development@SuffolkCountyNY.gov](mailto:Community.Development@SuffolkCountyNY.gov) or call (631) 853-5705.

**Please mail all required documentation to:**

Suffolk County Community Development Office  
2nd Floor - H. Lee Dennison Building  
100 Veterans Memorial Highway  
PO Box 6100  
Hauppauge, NY 11788-0099  
Attention: Kathy Rocca or Claudia Higgins

Sincerely,

Suffolk County Community Development Office  
Enclosures